

**UN World Conference on Disaster Risk Reduction**  
**Press and Study Tours**

The official website for the Press and Study Tours of the Sendai Committee  
for the UN World Conference on Disaster Risk Reduction is

<http://www.bosai-sendai.jp/en/studytours.html>

I. Summary of Tours

A. Press Tours

1. Efforts of the Private Sector for Disaster Risk Reduction:  
Case of a Brewery in a Tsunami-Affected Area

Tour ID: S09P

Destination: Kirin Brewery Sendai Plant

Date: Monday, 16 March 2015

Departure: Sendai International Center at 14:30

Return: Sendai Station at 18:00

Capacity: 35

2. Fukushima Daiichi Nuclear Power Station:  
Decontamination and Decommission

Tour ID: S25P

Destination: Fukushima Primary Nuclear Power Plant

Date: Tuesday, 17 March 2015

Departure: Sendai International Center at 9:30

Return: Sendai Station at 20:20

Capacity: 20

B. Study Tours

25 Study Tours will be offered.

For detailed information please go to TOUR LIST on  
the website:

<http://www.bosai-sendai.jp/en/studytours.html>

## II. Eligibility

### A. Press Tours

1. Persons eligible for the Press Tours are journalists registered for the WCDRR plenary. These persons include reporters, correspondents, cameramen, and technical staff members.
2. Capacity is limited to two individuals per company or organization

### B. Study Tours

1. Persons eligible for the Study Tours are anyone, including journalists, who have registered for the WCDRR
2. Prohibited Items: any large objects, in order to avoid inconvenience to other tour members
3. Prohibited Actions: taking pictures which other tour participants are in (some tour participants do not agree to be taken photographs).

## III. Tour Registration

Registrations both A and B are required.

- A. Register as “Press Staff” of the UN Conference

For registration details, please refer to the website:

<http://www.wcdrr.org/resources/media/accreditation>

- B. Register as a “Press Tour Participant”

To register, please do one of the following:

(Note: S25P Fukushima Daiichi Nuclear Power Station Tour requires online registration, procedure #1)

1. Apply directly online at  
<http://www.bosai-sendai.jp/en/studytours.html>  
→ Click “RESERVATION”

Deadline:

S25P Fukushima Daiichi .... Monday, March 2 17:00 JST

Other Tours ..... Tuesday, March 6 12:00 JST

Note #1: Registration is on a first-come-first-served basis

Note #2: Registration for S25P Fukushima Daiichi Nuclear Power Station Tour can only be done online

Note #3: Registration website is closed from February 20 to 25. During this period, temporary registrations of S09P and S25P will be accepted by e-mail.

([2015sendai\\_tour@gmt.jtb.jp](mailto:2015sendai_tour@gmt.jtb.jp))

2. Apply in person at the Sendai International Center Subway Station, second floor travel desk

Registration is open from March 13 to noon of the day prior to the tour

Note: To be eligible to enter the station, advanced registration as “Press Staff” of the UN Conference is required

#### IV. Important Information Concerning Press Tours

A. Languages

Most tours will be in English and Japanese, interpreted consecutively. However, a few will be in English only

B. Receiving Tour Details

After applying on the Internet, you will be sent details about the tour (e.g. meeting place, and so on)

C. S09P "Efforts of the Private Sector for Disaster Risk Reduction" Tour

If there are vacancies on this tour, non-press personnel may apply

D. Cancellation & Inquires

Please send cancellations and inquiries by e-mail to:

Sendai Committee Tour Office:  
[2015sendai\\_tour@gmt.jtb.jp](mailto:2015sendai_tour@gmt.jtb.jp)

## Explanation How to Reserve Press Tours and Study Tours

1. Access the official tour website below, via Internet:

<http://www.bosai-sendai.jp/en/studytours.html>

The screenshot shows the website header with the logo for the UN World Conference on Disaster Risk Reduction and the title 'SENDAI COMMITTEE FOR THE UN WORLD CONFERENCE ON DISASTER RISK REDUCTION'. Navigation links include HOME, About the Conference, and About Sendai Committee. A menu bar contains CONFERENCE INFORMATION, ABOUT SENDAI CITY, and INFORMATION FOR STAYING. The main content area features the heading 'STUDY TOURS & EXCURSIONS IN SENDAI AND TOHOKU - RESERVATIONS HAVE BEGUN -' and a text block stating that the committee will conduct study tours and excursions during the conference dates, with an application deadline of 20 February 2015, 17:00 (JST UTC+9). A sidebar on the right includes sections for Accommodation, Great East Japan Earthquake Forum Application Form, a message from the Mayor of Host City, and promotional videos. At the bottom, a navigation bar contains buttons for TOUR GUIDEBOOK, TOUR LIST, RESERVATIONS (highlighted with a red box and labeled 'click "RESERVATIONS"'), and CONTACT.

2. Click "RESERVATIONS".

(Go to the next page)

3. Click "Entry" button (see below).

**UN World Conference on Disaster Risk Reduction 2015 Sendai Japan <<Tour>>**  
Mar/14/2015 - Mar/18/2015  
Sendai International Center

FontSize: S ▾

**New application**

**Entry**

Please click here to make a new application.

**Log in**

ID Number:  
[ ] - [000]

Password:  
[ ]

Log in

Forgot your password?

**ID number and password for Accommodation website can not be used on this tour website.**  
**Please click Entry button to make a new application.**

**<- Entry apply >**  
Click the "Entry" button to open the online application input form.  
2. Fill in the online form to send your personal information including password and requests.  
3. After your application is completed, you will get your ID number.

**< Confirmation >**  
#Those who have made the payment by credit card.  
After you complete your payment on the web site, your confirmation sheet will be available to print from your personal page. Please log in to your personal page again with your ID number and password and press the [Confirmation] button on the right hand side of each application box.  
#Those who will settle the payment by bank transfer.  
After we confirm your payment, we will change the status of your payment and send you an email of this. The confirmation sheet will be available from your personal page. It will take about 2 weeks that we confirm your payment, so please kindly wait.

**< Change / Cancellation >**  
Please log in your personal page with your ID number and password. You can make changes of your reservations from your personal page by pressing the [Revise] button on the right of each box. Changes can be made until February 20, 2015.

**< Application for Tour >**  
February 20, 2015

4. See agreements, check off "Agree" and click "Continue" button.

**UN World Conference on Disaster Risk Reduction 2015 Sendai Japan <<Tour>>**  
Mar/14/2015 - Mar/18/2015  
Sendai International Center

FontSize: S ▾

**JTB Global Marketing & Travel Inc. Privacy Policy**

As a member of the JTB Group, JTB Global Marketing & Travel has developed a corporate philosophy focused on introducing the allure of Japan to the world by creating a multitude of valuable and meaningful experiences. While conducting business, we also strive to support global communication and the realization of a peaceful, eco-friendly society.

Based on this philosophy, our fundamental policy is to use our solution know-how nurtured as a DMC (Destination Management Company) in Japan and Asia to sincerely provide the best products with the best service for companies and events through our MICE (Meeting, Incentive, Conference and Event) business, SIT (Special Interest Tour) and package tours for overseas visitors. By continuously working to be No. 1 in terms of customer satisfaction, we strive to be fair and just in our corporate activities, place the greatest importance in earning the trust of our customers and corporate partners, and work to improve our corporate value through continuous innovation in our operations.

We see the reliable protection of personal information of our customers and others who have business with our company as indispensable in the implementation of this philosophy and fundamental policy, prompting us to enact the following:

1. We have developed a personal information management system based on the JIS Q 15001 Standard, and ensured the strict adherence by management and all employees.
2. We will conduct the collection, usage, and provision of personal information following the personal information management system above legally and fairly and use personal information for work-related purposes only.
3. We will take organizational, technical, and rational preventive and corrective measures to mitigate the risk of illegal acquisition, and leak of all personal information handled by our company.

**Agree**

\*If you agree to the above, please check the "Agree" button and proceed to the application page.

Agree  Not Agree

Back Continue

**Continue**

(Go to the next page)

5. Enter the contents as below:

**UN World Conference on Disaster Risk Reduction 2015 Sendai Japan «Tour»**  
 Mar/14/2015 - Mar/18/2015  
 Sendai International Center

All items marked with \* must be completed.  
 Please do not use the "Back" button on your browser.

FontSize: S

**Personal Data**

**Personal Information**

- \*Title:  Mr.  Ms.  Mrs. **Choose your title.**
- \*Name: Last Name, First Name, Middle Name **Enter your name.**
- Organization: **Enter your organization.**
- Zip/Postal Code
- Address:  Office  Home
- \*Country: **Enter your country.**
- \*Phone: Country code City code Number ex.) +81 3 3333 1111 **Enter the phone number of your office with the country code. e.g., Japan 03-1234-5678 +81 3 1234 5678**
- \*E-mail: **Enter your e-mail address (twice).**
- \*Personal confirmation number/reference number: **Enter the number which is issued by UN system when you have completed the registration of WCDRR plenary.**
- \*Media Information: Question for PRESS only, Title of the news paper, etc. **Enter the name of media (your organization).**
- \*Password: **Enter the password which you like (more than four characters) twice. This password is required on your next login to this reservation system.**

During the tour, tour agents and staffs will take photos in order to record. Basically choose 'I agree' please.

S25 Transfer Plan

Tour [\\* Click here to book](#)

Back Continue

6. If you want to participate Fukushima Daiichi Nuclear Power Station Tour, click the "S25 Transfer Plan" bar. If you do not participate it, go to the process No.9.

(Go to the next page)

7. If you want to participate Fukushima Daiichi Nuclear Power Station Tour, enter the contents as below:

S25 Transfer Plan \* Click here to book

**S25 Fukushima Daiichi Nuclear Power**  
 Please take identification with photo.  
 Passport or Japanese Driver's License.

I will attend for 3/16  
 I will attend for 3/17 for Press  
 I will attend for 3/18

**Choose the date of the tour which you want to participate.**  
[Press Tour: March 17](#)  
 Study Tour: March 16 and 18

**[For those who have selected S25 ONLY]**  
 Please input in the required information.

\*Date of Birth  
  
 e.g) YY/MM/DD

Enter the date of your birth.  
 e.g. 14 March 1970 -> 70/03/14

\*Home Address

Enter your home address.

\*TEL (Home)  
  
 Country code City code Nu

Enter the phone number of your home with the country code.  
 e.g. Japan 03-1234-5678  
 +81 3 1234 5678

8. After you choose the date of the tour, enter the contents as below.

Bus Ticket

Bus ticket To Fukushima3/17: S25 Visit Fukushima Daiichi Nuclear Power Plant

Date	Fare
Mar/17/2015(Tue) 9:30 - 13:00	JPY0

Minimum number of participants 1

**Bus ticket from Sendai Intl Center to Fukushima Daiichi**

Bus ticket To Sendai3/17: S25 Visit Fukushima Daiichi Nuclear Power Plant

Date	Fare
Mar/17/2015(Tue) 16:50 - 20:20	JPY0

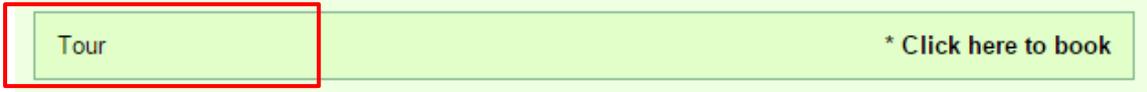
Minimum number of participants 1

**Bus ticket from Fukushima Daiichi to Sendai Station**

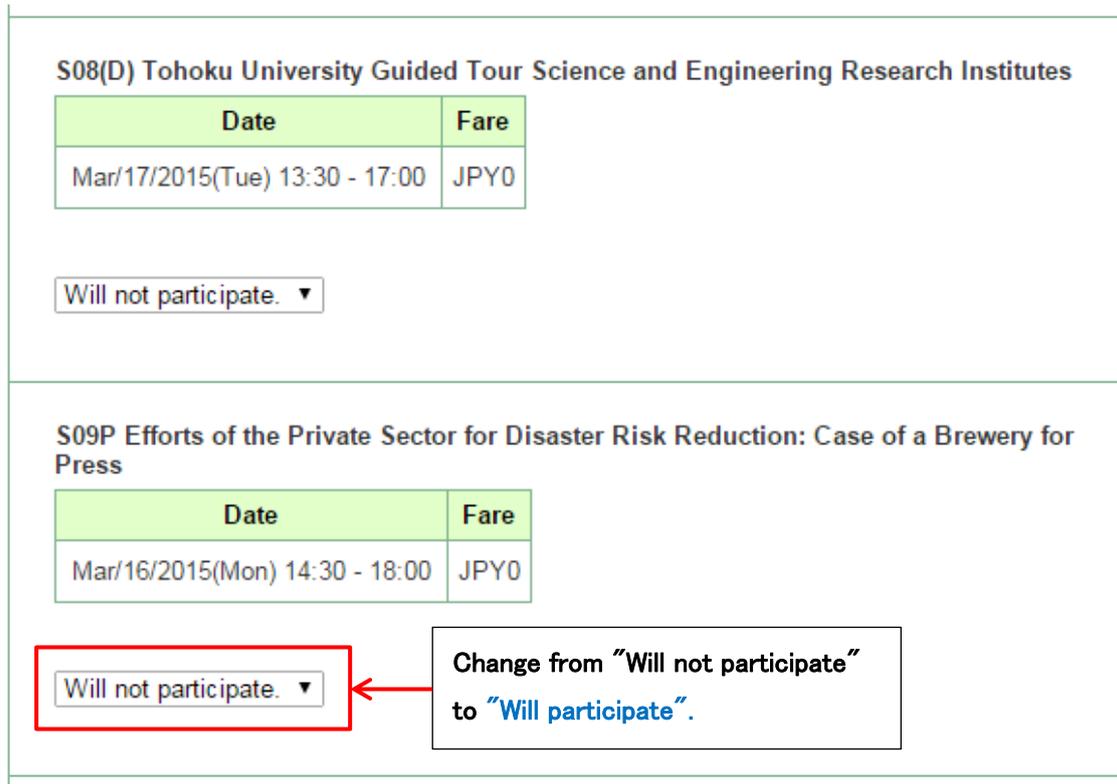
**Basically, please choose "Will participate" on both bus tickets.**

(Go to the next page)

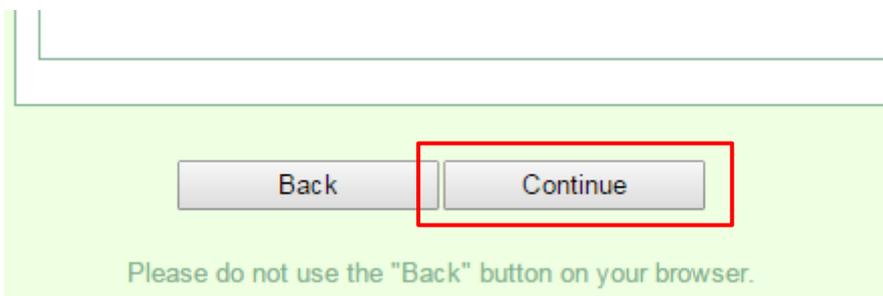
9. If you want to participate tours other than Fukushima Daiichi, click the "Tour" bar.



10. The list of tours are displayed. Choose 'Will participate' on the tour which you want to participate.



11. Click "Continue" button on the lower part of the screen.



(Go to the next page)

12. Confirm the contents which you have entered on the previous steps.

**UN World Conference on Disaster Risk Reduction 2015 Sendai Japan <<Tour>>**  
Mar/14/2015 - Mar/18/2015  
Sendai International Center

Please do not use the "Back" button on your browser.

**Personal Data**

<b>Personal Information</b>	<b>Title</b>
	Mr.
<b>Name</b>	
	Last Name: Test
	First Name: Muto
	Middle Name:
<b>Organization</b>	
	Test
<b>Zip/Postal Code</b>	
<b>Address</b>	
	Office
<b>Country</b>	
	Test
<b>Phone</b>	
	+81-9-9999-9999
<b>Fax</b>	
<b>E-mail</b>	
	test@test.com
<b>Personal confirmation number/reference number</b>	
	999999
<b>Media information</b>	
	Test Press

**If you notice errors, click the "Revise" button .**  
(Do not use Back button on your browser.)

13. After confirmation, click "Submit" button on the lower part of the screen.

Please do not use the "Back" button on your browser.

(Go to the next page)

14. Your application is completed.

The screenshot shows a web page with a green header. The header text reads: "UN World Conference on Disaster Risk Reduction 2015 Sendai Japan <<Tour>>" followed by "Mar/14/2015 - Mar/18/2015" and "Sendai International Center". In the top right corner, there is a "FontSize:S" dropdown menu. The main content area is white with a light green border. It contains two sections: "Application" and "Inquiries".

**Application**

**Mr. Muto Test**

Your ID Number is [ **70153-000** ].

Please use this ID Number and password when you log in your personal page.

**Inquiries**

JTB Global Marketing & Travel Inc.  
2-3-11 Higashi-Shinagawa, Shinagawa-ku, Tokyo 140-8604 Japan  
Tel: +81-3-5796-5445 FAX: +81-3-5495-0685  
Convention Center (356272-003)  
EMAIL: 2015sendai\_tour@gmt.jtb.jp  
OFFICE HOURS: 10:00-17:30  
Except Saturdays, Sundays and National Holidays

At the bottom of the page, there are two buttons: "Top Page" and "Next Participant".

15. You will receive the mail of confirmation.

The screenshot shows an email client interface. The selected email is from "2015sendai\_tour@gmt.jtb.jp" with the subject "00080-000 UN World Conference on Disaster Risk Reducation 2015 Sendai Japan -Tour-". The email content is as follows:

00080-000 UN World Conference on Disaster Risk Reducation 2015 Sendai Japan -Tour-  
2015sendai\_tour@gmt.jtb.jp  
このメッセージ内の余分な改行が削除されました。  
送信日時: 2015/01/28 (水) 11:09  
宛先: [Redacted]

Dear Mr. [Redacted]

Thank you very much for your application.

Your ID Number is [00080-000]

Your reservation is not completed.  
Those who would like to make reservation/registration, please log-in from Your page of following website and make necessary procedures.  
[https://mice.jtbgmt.com/2015sendai\\_tour](https://mice.jtbgmt.com/2015sendai_tour)

If you have any questions regarding the tour reservation system,  
please contact to the Sendai Committee Tour Office:

[2015sendai\\_tour@gmt.jtb.jp](mailto:2015sendai_tour@gmt.jtb.jp)